

# UNION KBC MUTUAL FUND BANK ACCOUNTS REGISTRATION FORM



## Addition/ Change/ Deletion of Bank Accounts/ Default Bank Account

Please read the instructions carefully and complete the relevant section legibly in black / dark coloured ink and in BLOCK LETTERS.  
Please strike unused sections to avoid unauthorised use.

Folio No. _____	(For Existing Unit Holders)	<b>OR</b>	Application No. _____	(For New Investors)
NAME OF FIRST APPLICANT/ UNIT HOLDER [Please shade (●)] _____			○ Mr.    ○ Ms.    ○ M/s.	Permanent Account Number (PAN) _____

### A - ADDITION OF BANK ACCOUNTS (Bank details should be of sole holder / first unitholder) [Please shade (●)]

Please register my/our following bank accounts for all investments in my/our folio. I/we understand that I/we can choose to receive payment proceeds in any of these accounts by making a specific request in my/our redemption request. I/We understand that the bank accounts listed below shall be taken up for registration in my /our folio in the order given below and the same shall be registered only if there is a scope to register additional bank accounts in the folio subject to a maximum of five in the case of individuals and ten in the case of non individuals.

• For each bank account, Investors should produce original for verification or submit originals of the documents mentioned below.

Bank Name	_____
Bank A/C No	_____ A/C Type <input type="radio"/> Savings <input type="radio"/> Current <input type="radio"/> NRE <input type="radio"/> NRO <input type="radio"/> FCNR <input type="radio"/> Others (Please Specify)
Branch Address	_____
City	_____ State _____ PIN _____
IFSC CODE#	_____ MICR CODE# _____
Document Attached *	<input type="radio"/> Cancelled Cheque with name of 1st unit holder pre-printed <input type="radio"/> Bank Statement <input type="radio"/> Bank Certificate <input type="radio"/> Pass Book

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Branch Address	_____
City	_____ State _____ PIN _____
IFSC CODE#	_____ MICR CODE# _____
Document Attached *	<input type="radio"/> Cancelled Cheque with name of 1st unit holder pre-printed <input type="radio"/> Bank Statement <input type="radio"/> Bank Certificate <input type="radio"/> Pass Book

*\*(IFSC Code is the 11 digit no appearing on your cheque leaf, mandatory for credit via NEFT/ RTGS) (MICR Code is the 9 digit code next to the cheque no)*

### B - DEFAULT BANK ACCOUNT

From among the bank accounts registered with you or mentioned above, please register the following bank account as a Default Bank Account for payment of future redemption and/or dividend proceeds, if any, for the above mentioned folio.

Bank Name _____	Bank A/C No _____
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### C - BANK ACCOUNT DELETION

Please Delete the following BANK ACCOUNTS as registered accounts for my/our above Folio.

Bank A/C No	Bank Name
Bank A/C No	Bank Name
Bank A/C No	Bank Name
Bank A/C No	Bank Name

*Deletion of a default bank account is not permitted unless the investor mentions another registered bank account as a default account in Part B of this Form.*

### DECLARATION AND SIGNATURES (Mandatory)

I/We have read and understood the terms and conditions of bank accounts registration provided in this document and in the Statement of Additional Information (SAI) and agree to abide by the same including any amendments made thereto from time to time. I/ We hereby declare that the particulars given above are true and correct. I/We understand that my/our request will be executed only if it is filled properly with all details and necessary documents are attached, as applicable, failing which the request will be rejected. I agree to furnish such further information as Union KBC Mutual Fund may require from me/us. I/We will not hold Union KBC Asset Management Company Private Limited, Union KBC Mutual Fund and its Registrar liable for any loss due to delayed execution or rejection of the request for reason of incomplete / incorrect information. I/ We will also inform Union KBC Mutual Fund / Union KBC Asset Management Company Private Limited about any changes in my /our registered bank accounts.

Date 

D	D	M	M	Y	Y	Y	Y
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**Signatures (To be signed as per mode of holding. In case of non-Individual unit holders, to be signed by AUTHORISED SIGNATORIES)**

Signature Sole/First Applicant / Unit Holder	Signature Second Applicant / Unit Holder	Signature Third Applicant / Unit Holder
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*Note: For Non-Individual investors please affix company seal and stamp against / below the signature*

## Documents Required

Along with the Bank Accounts Registration Form, the investor should submit the following:

Service Request	Requirements*
Request for registration for multiple bank account(s)	<ol style="list-style-type: none"> <li>1. Proof of any one of the existing bank accounts registered in the folio.</li> <li>2. Proof of all the bank accounts mentioned in the Bank accounts registration form.</li> </ol>
Request for addition of bank account(s)	<ol style="list-style-type: none"> <li>1. Proof of any one of the existing bank accounts registered in the folio.</li> <li>2. Proof of all the bank accounts mentioned in the Bank accounts registration form</li> </ol>
Request for change of bank account (if only 1 account is registered)	<ol style="list-style-type: none"> <li>1. Proof of the existing bank account registered in the folio.</li> <li>2. Proof of bank account mentioned in the Bank accounts registration form</li> </ol>

\*Any one of the following documents are valid supporting documents/ proof of bank account:

1. Cancelled original cheque of the bank account with first unit holder's name and bank account number printed on the face of the cheque (unitholders should cancel the cheque and write 'cancelled' on the face of the cheque to prevent any misuse); or
2. Self attested copy of bank statement not older than 3 months; or
3. Bank Passbook with current entries not older than 3 months; or
4. Letter from the Bank on its Letterhead confirming the bank account holder with the account details, duly signed by Branch Manager/authorized personnel.

In case, if a copy of the above documents are submitted, investor shall submit the original to the customer service centre for verification of original and the same shall be returned.

### Instructions and Terms and Conditions

1. This facility allows a unit holder to register multiple bank account details for all investments held in the specified folio (existing or new). Individuals/HUF can register upto 5 different bank accounts for a folio by using this form. Non - individuals can register upto 10 different bank accounts for a folio. For registering more than 5 accounts, please use extra copies of this form.
2. Bank account registration/ deletion request will be accepted and processed only if all the details are correctly filled in and the necessary documents are submitted. The request is liable to be rejected if any information is missing or incorrectly filled or if there is deficiency in the documents submitted.
3. The sole/ first unit holder in the folio should be the holder/ one of the holders of the bank account being registered.
4. The investors can change the default bank account by submitting this form. In case multiple bank accounts are opted for registration as default bank account, the mutual fund retains the right to register any one of them as the default bank account.
5. A written confirmation of registration of the additional bank account details will be dispatched to you within 10 calendar days of receipt of such request.
6. If any of the registered bank accounts are closed/ altered, please intimate the AMC in writing of such change(s) with an instruction to delete/alter it from our records.
7. The Bank Account chosen as the primary/default bank account will be used for all Redemption payouts/ Dividend payouts. At anytime, investor can instruct the AMC to change the default bank account by choosing one of the additional accounts already registered with the AMC.
8. If request for redemption is received together with a change of bank account (unregistered new bank account) or before the verification and validation of the new bank account, the AMC reserves the right to process the redemption request to the currently registered default (old) bank account.
9. If in a folio, purchase of investments are made from Saving bank or NRO bank account, the bank account types for redemption purpose can be Saving bank or NRO only. If the purchase investments are made from NRE account(s), the bank accounts types for redemption can be SB/NRO/NRE.
10. The registered bank accounts will also be used to identify the pay-in proceeds. Hence, unit holder(s) are advised to register their various bank accounts in advance using this facility and ensure that payments for ongoing purchase transactions are from any of the registered bank accounts only, to avoid fraudulent transactions and potential rejections due to mismatch of pay-in bank details with the accounts registered in the folio.
11. The request for addition/change/deletion/modification in the registered bank account(s) should be submitted using the designated application form only. Request received on a plain paper are liable to be rejected.
12. Union KBC Asset Management Company, Union KBC Mutual Fund, its registrar and other service providers shall not be held liable for any loss arising to the unit holder(s) due to the credit of the redemption proceeds into any of the bank accounts registered in the folio.

Please address all future communication(s) in connection with this application to the Registrar & Transfer Agent of the Scheme:

**Computer Age Management Services Pvt. Ltd.,**

Unit: Union KBC Mutual Fund

Ground Floor No.178/10, Kodambakkam High Road, Opp. Hotel Palmgrove, Nungambakkam, Chennai, Tamil Nadu - 600 034.

**Email:** enq\_uk@camsonline.com | **Website:** www.camsonline.com



**Union KBC Asset Management Company Pvt. Ltd.**

Unit 802, 8th Floor, Tower 'A', Peninsula Business Park, Ganpatrao Kadam Marg, Lower Parel (West), Mumbai - 400 013.

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**Website:** www.unionkbc.com | **Email:** investorcare@unionkbc.com