

**ONE TIME BANK MANDATE**

APP No. \_\_\_\_\_

CHANGE OF BANK /  MODIFICATION REQUEST

[Please tick (✓)]

**INSTRUCTIONS cum TERMS AND CONDITIONS**

ONE TIME BANK MANDATE CHANGE OF BANK	ONE TIME BANK MANDATE MODIFY REQUEST
<ol style="list-style-type: none"> <li>We suggest the investor to consider the below points while submitting the "OTBM change of bank request".</li> <li>Make sure the "Amount" on OTBM COB request is greater than or equal to existing OTBM amount.</li> <li>In case the OTBM end date is earlier than the existing OTBM and the existing SIP end date is later than the new OTBM mandate than all existing SIP will be ceased.</li> <li>In case the new OTBM Change of Bank request is rejected all the existing SIP's dependent on the new OTBM will be rejected.</li> <li>If an investor submits a stand- alone SIP, while COB is under process:                     <ol style="list-style-type: none"> <li>If the SIP amount is less than or equal to already registered OTBM amount, the same would be processed</li> <li>If the SIP amount is greater than existing OTBM amount but less than or equal to new OTBM amount, the same would be accepted / rejected basis the reverse feed received from the banker</li> </ol> </li> <li>If SIP amount exceeds the new OTBM amount after adding the Step-up amount, Step-up will be processed as per the requested amount including step up amount up to new OTBM amount.</li> <li>SIP / Purchase debits will be executed with existing OTBM, till the receipt of registration confirmation of COB bank mandate. However the Old OTBM will be cancelled in 21 business (25 calendar) days or the date of receipt of reverse feed whichever is earlier from date of reporting irrespective of success / failure of the new OTBM.</li> <li>Broker code available in the existing OTBM mandate will be updated to the new OTBM mandate.</li> </ol>	<ol style="list-style-type: none"> <li>"Amount &amp; End date" can be modified by investor by submitting the OTBM Modification request.                     <ol style="list-style-type: none"> <li>The request would be rejected in case the new modified end date is earlier or same as existing SIP end date</li> <li>The request would be rejected in case the new modified amount is less or equal to existing OTBM amount.</li> </ol> </li> <li>If the Modify OTBM request is rejected, already registered SIP will be processed with existing OTBM request.</li> <li>If an investor submits a stand- alone SIP, while Modify OTBM is under process consider below points.                     <ol style="list-style-type: none"> <li>If the SIP amount is lesser than or equal to already registered OTBM amount, the same would be processed</li> <li>If the SIP amount is greater than existing OTBM amount but less than or equal to new OTBM amount, the same would be accepted / rejected basis the reverse feed received from the banker</li> </ol> </li> <li>If SIP amount exceeds after adding the Step-up amount, than the new OTBM amount, Step-up will be process up to OTBM amount. SIP installment will be continuing to run with the same amount.</li> <li>SIP / Purchase debits will be execute with existing OTBM, till receipt of registration confirmation of Modify OTBM bank mandate. However the Old OTBM will be cancelled in 21 businesses (25 calendar) days or the date of receipt of reverse feed whichever is earlier from date of reporting, irrespective of success / failure of the new OTBM.</li> <li>Broker code available in the existing OTBM mandate will be updated to the new OTBM mandate.</li> </ol>

Change Of Bank & Modify Request In One Time Bank Mandate Form / 14th Feb 2018/ Ver:1.0

**ONE TIME BANK MANDATE**

(NACH / Direct Debit Mandate Form)

APP No. \_\_\_\_\_

UMRN

Date:

Create  Sponsor Bank Code  Utility Code   
 Modify  I/We hereby authorize **Reliance Mutual Fund** to debit (tick ✓)  SB  CA  CC  SB-NRE  SB-NRO  Other  
 Cancel  Bank A/c no:

With Bank  IFSC  MICR   
 an amount of Rupees

FREQUENCY:  Monthly  Quarterly  Half Yearly  Yearly  as & when presented DEBIT TYPE  Fixed Amount  Maximum Amount

Reference 1	Folio No.	Email ID: _____
Reference 2	Appln No.	Mobile / Phone No: _____

I agree for the debit of mandate processing charges by the bank whom I am authorizing to debit my account as per latest schedule of charges of the bank.

From:   
 To:   
 Or  Until Cancelled

1 \_\_\_\_\_ Signature of Account Holder  
 2 \_\_\_\_\_ Signature of Account Holder  
 3 \_\_\_\_\_ Signature of Account Holder

1 \_\_\_\_\_ Name as in Bank Record  
 2 \_\_\_\_\_ Name as in Bank Record  
 3 \_\_\_\_\_ Name as in Bank Record

This is to confirm that the declaration (as mentioned overleaf) has been carefully read, understood & made by me / us. I am authorizing the User Entity / Corporate to debit my account, based on the instructions as agreed and signed by me. I have understood that I am authorized to cancel / amend this mandate by appropriately communicating the cancellation / amendment request to the User entity / Corporate or the bank where I have authorized the debit.

THIS SECTION IS INTENTIONALLY KEPT BLANK

\*I/We hereby declare that the particulars given on this mandate are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I/We would not hold Reliance Mutual Fund, their representatives, service providers, participating banks & other user institutions responsible. I/We have read the Terms & Conditions and agree to discharge the responsibility expected of me/us as a participant/s under the scheme. I/We authorize use of above mentioned contact details for the purpose of this specific mandate instruction processing. I/We hereby confirm adherence to terms on this mandate.

**Authorisation to Bank:** I/We wish to inform you that I/we have registered with Reliance Mutual Fund for NACH / Direct Debit through their authorised Service Provider(s) and representative for my/our payment to the above mentioned beneficiary by debit to my/our above mentioned bank account. For this purpose I/We hereby approve to raise a debit to my/our above mentioned account with your branch. I/We hereby authorize you to honor all such requests received through to debit my/our account with the amount requested, for due remittance of the proceeds to the beneficiary.

**FOR OFFICE USE ONLY (Not to be filled in by Investor)**

Affix Barcode	Date and Time Stamp No.