

Ref : KFPL/MMF/DIV/2011-12/1      **Reminder - 2**

Tel:    +91 22 66526000  
Fax:    +91 22 24984170  
          +91 22 24984171

Dear Shareholder,

Unit: **Mahindra & Mahindra Financial Services Limited**

Sub: **Unclaimed Dividend and Transfer of Equity Shares of the Company to Investor Education and Protection Fund (IEPF) Demat Account for the Financial Year 2011-12**

Ref : **Folio No. /DPID - Client ID.:**

**Total unclaimed amount from F.Y. 2011-12 to F.Y. 2017-18 :**

We draw your kind attention to the dividend warrant issued to you for the Dividend declared by Mahindra & Mahindra Financial Services Limited ("the Company") on 27<sup>th</sup> July, 2012 in respect of the financial year 2011-2012 for shares held by you in the Company.

We find from our records that the said dividend warrant has not been encashed by you. As you may be aware, as per section 124(5) of the Companies Act, 2013 ("the Act"), any money transferred to the Unpaid Dividend Account of the Company pursuant to this section, which remains unpaid or unclaimed for a period of seven years from the date of such transfer shall be transferred by the Company to the Investor Education and Protection Fund ("IEPF") established by Central Government. The Company has been regularly uploading on its website as also on the website of the Ministry of Corporate Affairs, Government of India, full details of such unpaid or unclaimed dividends before transferring the same to IEPF.

**Please note that section 124(6) requires that all Shares in respect of which Dividend has not been paid or claimed for seven consecutive years or more from the financial year 2011-12, shall also be transferred to IEPF.**

The Ministry of Corporate Affairs had notified the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 effective from 7<sup>th</sup> September, 2016 and amendments thereto ("herein referred to as the Principal Rules"). The Principal Rules, amongst other matters, contain provisions for transfer of all shares in respect of which dividend has not been paid or claimed for seven consecutive years or more as aforesaid to the DEMAT Account of the IEPF.

**The subject dividend amount pertaining to you can be claimed on or before 26<sup>th</sup> August, 2019 and subsequently, it will be transferred to the IEPF.** Thereafter no claim shall lie against the Company in respect of the unclaimed Dividend amounts and Shares transferred to the IEPF.

**Kindly note that all subsequent corporate benefits accruing on such shareholding shall also be credited in favour of the IEPF Authority.**

As per our records, the following dividends which were paid/remitted to you in the last seven consecutive years are remaining unpaid/unclaimed as on date:

Financial year ended	Date of declaration of Dividend	No. of Equity Shares	Warrant Number	Dividend Amount (Rs.)

**Number of Equity Shares liable for transfer to IEPF Demat Account:**

**Note - Unpaid Dividends upto Financial Year 2010-11 have already been transferred to IEPF.**

## **ACTION TO BE TAKEN BY THE SHAREHOLDER**

You are requested to immediately claim your unpaid dividends and avoid the transfer of your shares to IEPF by sending the following documents to us or to Karvy Fintech Pvt. Ltd., Registrar and Transfer Agents of the Company at the address mentioned below, on or before **26<sup>th</sup> August, 2019**:

- Self-attested copy of PAN Card and Address Proof (viz. Passport, Telephone Bill / Electricity Bill (not more than 3 months old).
- Copy of Cancelled Cheque
- Enclosed Application-cum-Undertaking duly filled and signed

In case you are holding the original dividend warrant(s), please forward the same to us. In case the dividend warrant(s) is not traceable or is lost, please return the enclosed Application-cum-Undertaking along with the documents as mentioned above.

You are requested to mandatorily update your NACH with Company's Registrar and Transfer Agent /Depository Participants, as the case may be, to enable timely payment of your dividend in future, through NACH facility.

Please ensure that your reply should reach us latest on or before **26<sup>th</sup> August, 2019** to enable us to take appropriate action in the matter.

Please note that you may claim from IEPF Authority both the unclaimed dividend amount and the Equity Shares transferred to IEPF Authority by making an application in **Form IEPF-5** online and sending the physical copy of the same duly signed (**as per registered specimen signature**) along with requisite documents enumerated in the said **Form IEPF-5** to the Company or to Karvy Fintech Pvt. Ltd., Registrar and Transfer Agents of the Company for verification of your claim. We shall send a verification report to IEPF Authority for refund of the unclaimed dividend amount and/or transfer of the shares back to the credit of the shareholder. As per the above Rules, only one such request (consolidated claim) can be made in a financial year.

In case if you have any queries or need any assistance in this regard, please contact:

<p>Company Secretary <b>Mahindra &amp; Mahindra Financial Services Limited</b> Mahindra Towers, 4<sup>th</sup> Floor, Dr. G. M. Bhosale Marg, Worli, Mumbai - 400 018. Tel. No. : +91 22 66526000 <b>Website:</b><a href="http://www.mahindrafinance.com">www.mahindrafinance.com</a> <b>Email:</b> <a href="mailto:investorhelpline_mmfsl@mahindra.com">investorhelpline_mmfsl@mahindra.com</a></p>	<p><b>Karvy Fintech Private Limited</b> <b>Unit: Mahindra &amp; Mahindra Financial Services Limited</b> Karvy Selenium, Tower B, Plot No. 31-32, Gachibowli, Financial District, Nanakramguda Hyderabad - 500 032. Ph: + 91 40 67162222 <b>Email:</b> <a href="mailto:einward.ris@karvy.com">einward.ris@karvy.com</a> <b>Website:</b> <a href="http://www.karvyfintech.com">www.karvyfintech.com</a> Toll Free No.: 1800-345-4001</p>
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Thanking you,

**Yours Faithfully,**  
**For Mahindra & Mahindra Financial Services Limited**

sd/-  
**Arnavaz M. Pardiwalla**  
**Company Secretary & Compliance Officer**

Encl : As above.